

TERMS of REFERENCE (TOR)

Supply of ICT Equipment

1. **Background:**

Good Neighbors International (GNI) has been working in Nepal since 2002 with the objective of improving lives of poor people, especially children through education, income generating activities, health services, child protection, disaster risk reduction, advocacy and network building. Currently, GNI Nepal has been operating its activities in 22 districts.

GNI Nepal is planning to procure the ICT Equipment (Laptop, printer, projector camera and Hard drive) for **MNCH Project, Mugu** hence this TOR is developed for the same.

2. **Objective of the service:**

- To procure the ICT equipment required for the organization.

3. **Scope of the Work**

The ICT equipment (Laptop, printer, projector, camera & harddrive) that we are going to procure will be based upon the specification and standard given in the annex. The ICT equipment will either be procured in bulk or in item basis. The firms/company should clearly mention the validity of the quoted price.

4. **Expected Deliverables**

The deliverables that GNI Nepal expect are the quality laptop listed below:

1. Laptop type 1- 3 pcs
2. Laptop type 2- 4 pcs
3. MF printer with network- 2 pcs
4. Beam Projector- 1 Pcs
5. Compact Camera- 2 pcs
6. Harddrive- 2 pcs

5. **Budget and Mode of Payment:**

The Vendor shall submit financial proposal in details i.e. Applicable VAT/taxes at the time of proposal submission.

- a. The payment shall be made only to the account of the service provider/firm's name.
- b. The payment will be made through Account Payee Cheque or online system.

6. Acceptance of ITB

All the rights to accept or to reject the proposal, with or without any obligations, shall be reserved by GNI Nepal. If deemed necessary, the service provider shall be asked for modifications.

7. Management of the Service:

The selected service provider/firm shall be accountable for the deliverable of the expected quality and standard within the stipulated time.

8. General Qualification of the service provider/firms:

All the private service provider/firm registered under the authorized bodies of Nepal Government and having experience in the related field is eligible to apply for the item. The service provider/firm must have the documents as outlined below:

- a) Service Provider/firm must have PAN, Company registration, VAT registration and Latest tax clearance certificates etc.

9. Documents to be Submitted by the Service Provider/Firm:

The application shall contain following documents:

- A. Price quotation with individual item and specification as mentioned in BOQ.
- B. Details of the service provider/firm
 - a) A copy of organization/firm registration
 - b) A copy of Tax clearance certificate (077/078)
 - c) VAT and PAN registration
 - d) Authorized distributor certificate if any

Interested firms/service providers are requested to submit the bid in a sealed envelope clearly marked with **"Bid for Supply of ICT Equipment"** by 17:00 Hrs (Nepal Time) 10 Mayth, 2022 at GNI Nepal Ekantakuna, Lalitpur Nepal.

GNI Nepal reserves all rights to make the final decision regarding selection of the firm/service providers without any obligations.

ANNEX I:
ICT Equipment Technical Specification

1. Specification of Type 1: 3 PCS

11th Generation Intel® Core™ i7-1165G7 (4 Core, 12M Cache, base 2.8 GHz, up to 4.7 GHz)
Windows 10 Pro (Includes Windows 11 Pro License) English
16 GB, Non-ECC, Integrated 4267 MHz LPDDR4x
4 Cell 63Whr ExpressCharge™ Capable Battery
Intel® Wi-Fi 6 AX201 2x2 802.11ax 160MHz + Bluetooth 5.1 Wireless Card
13.3.0" FHD(1920x1080) Anti-glare, Non-Touch, WVA, 250 nits, HD RGB Cam, Mic, WLAN Only, CF
Single Pointing Backlit US-English Keyboard
M.2 1TB PCIe NVMe Class 40 Solid State Drive
65W Type-C Adapter
1 USB 3.2 Gen 1 port with PowerShare, 2 Thunderbolt 4 ports with DisplayPort Alt Mode/USB4/Power Delivery, 1 Universal audio port
1 HDMI 2.0 port, 1 microSD-card slot, 1 wedge-shaped lock slot
1.12 Kgs
Realtek® ALC3281-CG, High-Definition Audio
3 Years on Laptop, Monitor, Docking and Keyboard Mouse and 1 Year on Bag

2. Specification of Type 2: 4 PCS

11th Generation Intel Core i5 11th Gen

Factory Preinstalled Genuine Windows 10 Pro English 64 Bit
13.3/14" FHD (1920x1080) AG, Non-Touch, WVA, 250 nits, HD
RGB Camera+ Mic, WLAN, Carbon Fiber Intel Iris Xe Graphics
8GB, Non-ECC, Integrated
512GB PCIe NVMe Class 35 Solid State Drive
4 Cell 63Whr Express Charge™ Capable Battery Fingerprint Reader
65W Type-C Epeat Adapter
Intel Wi-Fi 6 AX201 2x2 .11ax 160MHz + Bluetooth 5.1
Single Pointing Backlit US- English Keyboard
Essential Backpack
3 Year Manufacturer Warranty on Laptop and 1 Year on Battery

3. Multifunction Printer: 2 PCS

Printer Type: Monochrome Laser Beam Printer (B/W)
Functionality: All-in-One (Print, Scan, Copy) with Auto-Duplex
Connectivity: USB 2.0 (Device) High-Speed, 10/100Base-T Ethernet (Network), Wi-Fi 802.11b/g/n, Wi-Fi® Direct Connection
Dual Printing: Automatic (Standard)
Supported Media Sizes: Cassette: A4, A5, B5, Letter, Legal, Statement, Executive Multipurpose Tray: A4, A5, B5, Letter, Legal, Statement, Executive
Supported Media Weights: Cassette: 16 lb. Bond to 43 lb. Bond (60 to 163 g/m2, Multipurpose Tray: 16 lb. Bond to 43 lb. Bond (60 to 163 g/m2)
Warm-up Time From Power On: 12 Seconds or Less, From Sleep Mode: 2 Seconds or Less
Print Speed: Up to 28 ppm (1-sided, plain paper, Letter), Up to 16 ppm (2-sided, plain paper, Letter)
Recommended Monthly Page Volume: 750 – 3,000 Pages
Print Resolution (dpi): Up to 600 x 600, 1200 x 1200

Scan Type: Color Contact Image Sensor (CIS)

Scan Resolution: Push Scan: Up to 300 x 600, Pull Scan: Up to 600 x 600

Compatibility: Windows, Linux and Mac

4. Projector Specification: 1 PC

Display: DLP Technology

Aspect Ratio: 1.95 - 2.15

Native Resolution: 800 × 600 (SVGA)

Lumens: (Brightness) 3,000 ANSI

Contrast Ratio: 10000:1

Connectors • RGB In • PC Control • 1 x RGB out Video • HDMI • 1 x Audio In

Lamp Life: (Normal/Eco) 6,000 H / 4,500 H

Speakers: 2 W monaural Screen Size 30 inch Min | 300 inch Max Weight 2.6000

Dimensions: 324 × 101 × 250 mm

Function: • 3,000 Lumens • 800 × 600 (SVGA)

5. External Hard Drive-2 PCS

1TB 3.0 USB HDD

6. Compact Digital Camera-2 PCS

Body type Compact

Max resolution 4896 x 3672

Effective pixels 18 megapixels

Sensor size 1/2.3" (6.17 x 4.55 mm)

Sensor type BSI-CMOS

ISO Auto, 80-12800

Focal length (equiv.) 24-720 mm

Max aperture F3.5-6.4

Articulated LCD Tilting

Screen size 3"

Screen dots 921,000

Max shutter speed 1/2000 sec

Format AVCHD, XAVC S

Storage types SD/SDHC/SDXC, Memory Stick Duo

USB USB 2.0 (480 Mbit/sec)

Weight (inc. batteries) 236 g (0.52 lb / 8.32 oz)

Dimensions 102 x 58 x 36 mm (4.02 x 2.28 x 1.42")

Lens: OPTICAL ZOOM 30x (Optical Zoom during movie recording)

GPS None

Or Similar product

Annex II
Financial proposal/Bidding Form

S.N	Item	Brand & Spec.	Unit	Qty.	Unit Rate with VAT (NRs.)	Total Amount (NRs.)
1	Laptop Type 1		Nos.	3		
2	Laptop Type 2		Nos.	4		
3	Multifunction Printer		Nos.	2		
4	Projector		Nos.	1		
5	External Hard Drive		Nos.	2		
6	Compact Digital Camera		Nos.	2		

Quotation Validity:

Delivery Duration after PO confirmation:

Name of Company:

Contact Person and No.:

Date:

Office Stamp: